

CHESELBOURNE PARISH COUNCIL

Dear Councillor

27th October 2025

You are hereby summoned to attend a meeting of the Parish Council, which starts at **7.00 pm on Monday 3rd November 2025** at the Cheselbourne Village Hall for the purpose of considering and resolving the business to be transacted at the Meeting as set out in the agenda. Apologies for absence should be submitted to the Clerk/Chairman prior to the meeting.

A Crocker

Amanda Crocker, Clerk

clerk@cheselbourneparishcouncil.gov.uk

07855 396070

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

All in attendance should be aware that filming, recording photography or otherwise may occur during the meeting.

1. Period of public participation
2. To receive apologies for absence
3. To receive declarations of interest and confirm any dispensation requests received
4. Approve minutes of meeting held on 1st September 2025
5. Matters arising for report only
6. To consider the PCSO's report - attached
7. Parish Councillors' reports
 - (a) Asset Management
 - To consider the purchase of new storage boxes for the book exchange
 - To consider the purchase of new litter picking sticks and high viz vests
 - To consider the purchase of stickers for bins
 - To review the Asset Management Report
 - (b) Play Park – review latest inspection
 - (c) Highways
 - To receive an update on the 20mph limit
 - (d) Website and IT
 - To consider the Bring Your Own Device Policy
8. Finance
 - (a) To approve the payments for October and November 2025
 - (b) To confirm the reconciliation of accounts and position against budget
 - (c) To agree the budget and precept setting process for 2026/27
9. To receive an update on PlusBus – report attached
10. Remembrance Day update
11. Date of next meeting

Dorchester Rural East Neighbourhood Policing Team Crime Report

September 2025

Dear Councillors,

Below is a breakdown of crimes/incidents that have occurred in your areas during the month of September.

N.B. Any crimes/incidents of a sensitive nature are not in this report, e.g., of a personal nature or which may identify individuals. Road traffic incidents are not included in this report.

- We continue to patrol all areas and are using social media to keep members of the public apprised of our actions.

Dorchester NPT website address is [Dorchester | Your area | Dorset Police | Dorset Police](#)

Our Face Book Page address is: www.facebook.com/DorchesterPolice/

Our Twitter Page is: <https://twitter.com/DorchesterPolice>

Our Instagram Page is: <https://www.instagram.com/dorchesterpolice/>

Dorset Alert messaging system registration to receive messages is:
<https://www.dorsetalert.co.uk/pages/2451/1/Register.html>

Contacting Dorset Police (non-emergency)

Do it Online: [Contact us | Dorset Police](#)

Telephone: 101 *(Calls to the **101** non-emergency number from both landlines and mobiles are free)

To report information to the police with 100% anonymity, contact the independent charity Crimestoppers online at www.crimestoppers-uk.org or call Freephone 0800 555 111

DFCA

Broadmayne Parish Council:

12/09/2025 4x4 vehicle sighted turning into a farm where poaching and hare coursing take place.
No registration for the vehicle.

Knightsford Parish Council (Tincleton/West Knighton/West Stafford/Woodsford):

No Reports

DFCB

Crossways Parish Council:

06/09/2025 2 vehicles in area of old hangers around 22:30. Police attended, and area search conducted. No vehicles or persons located in the area.

17/09/2025 Criminal damage to vehicle wing mirror by unknown male. Under investigation.

22/09/2025 Criminal damage to vehicle. Under investigation.

26/09/2025 Burglary from business. No lines of enquiry available.

Osmington Parish Council:

18/09/2025 Theft of jet ski & trailer. Under investigation.

Owermoigne Parish Council:

No Reports

DFCC

Cheselbourne Parish Council:

No Reports

Dewlish Parish Council:

No Reports

Puddletown/Tolpuddle/Athelhampton/Burleston Parish Council:

04/09/2025 Anti-social behaviour – people knocking on elderly people's window in the early hours of the morning. Police conducted an area search and no persons located in the area.

11/09/2025 Occurred on 09/09/2025. Anti-social behaviour by two vehicles in Three Lanes Way, one driving at excessive speed. No vehicle registrations provided.

30/09/2025 Suspicions regarding a van seen hanging around Bridleways Estate – occurred 16/17 Sept. No clear identification.

DFCD

Buckland Newton Parish Council:

No reports

Melcombe Bingham Parish Council:

No Reports

Piddle Valley Parish Council:

15/09/2025 People throwing rocks at passing vehicles. Under investigation.

21/09/2025 Young people knocking elderly people's door. Youths will be identified and spoken to about their behaviour.

MOBILE POLICE STATION

The mobile police station will be at Cornhill Market Area, Dorchester Town Centre on Tuesday 7th October 2025 @ 11:00 – 13:00

Local Police Community Support Officers (PCSOs) will be available for you to:

- *Speak face to face about any concerns in your community
- *Report crimes or issues (in addition to using the 101-phone service or reporting online)
- *Receive crime prevention advice

This is an opportunity to meet your local neighbourhood policing team and raise matters that are important to you. No appointment is required - simply drop by.

For any other enquiries, please visit a Dorset Police front office counter in Bournemouth, Weymouth, or Blandford - details of these are available on the website.

The Mobile Police Station will continue to tour locations across Dorset each month.

COMMUNITY CONTACT ENGAGEMENTS

I attended St Marys School Puddletown on 25/09/2025 and took part in the student council meeting. This was an incredibly positive meeting, and the students are going to conduct a survey and present back to me the main priorities that they wish the Neighbourhood Policing to address.

IMPORTANCE OF REPORTING INCIDENTS

Please report any incidents either via 101 or online via the Contact Us Section on the Dorset Police Website:

[Contact us | Dorset Police](#)

Dorset Police does not have the ability to monitor Community social media groups and valuable intelligence can be missed.

In addition, if there is an ongoing problem, for example anti-social behaviour, I am unable to seek support for additional police resources to address the issues.

Regards

PCSO 6500 Alison Donnison

Dorchester East Rural Neighbourhood Policing Team

ASSET MANAGEMENT REPORT

PARISH COUNCIL MEETING ON MONDAY 3rd NOVEMBER 2025

STREETWAY LANE FLOWER BOX

This flower box has, until now, been maintained by Colin and Dawn Hampton. Mr & Mrs Hampton have now moved from the village and the maintenance of this flower box has been taken over by Mr & Mrs Walder from Highview, Streetway Lane. I will contact them early next year to thank them for taking on this valuable work.

PLAYPARK

Councillor Hall's regular reports on the Playpark have highlighted that the following maintenance is required to be undertaken:

- Hinges on main gates to be replaced with a more robust type.
- Swings - rust to be removed from the frame and repainted.
- Wooden climbing frame - the installer, Copperbeech, to be asked to attend the site to advise on remedial issues.

As agreed, Cllr Searle contacted Thomas Hardy School to find out if any students undertaking the Duke of Edinburgh could help with the Playpark maintenance. If students were to help, this would mean that all councillors and other volunteers would have to be DBS checked. It is suggested that this is not worth the time or money.

VILLAGE GREEN

Several of the trees surrounding the Village Green are becoming overgrown and would benefit from the canopy being lifted.

GRASS CUTTING

Dorset Council (DC) have now completed their first year of cutting the grass in the public areas of the village. The cost of this work is significantly higher than the Parish Council has paid previously. Overall, I think that DC has done a good job (after a few "teething issues").

A decision will need to be made whether to reappoint DC for the 2026 season or look for an alternative service provider.

NEW SIGNPOST AT THE BOTTOM OF STREETWAY LANE

This is now in place and thanks to John Lilly for doing such a great job and in a very timely manner.

GENERAL	P A S S/ F A I L	COMMENTS	RISK L/M/H
Presence of hazards/erosion/holes/root damage/tree overhang	P	Nothing of concern	
Grass length	P	Tidy and well cut.	
Cleanliness	P	Nothing of concern	
Vandalism	P	Nothing of concern	
Condition of gates and fencing	P	Main and pedestrian gates have dropped a little but function OK.	
Operation of gates	P	Nothing of concern	
Condition of picnic benches	P	Clean	
Condition of signs	P	Field dog sign is broken. The wood the sign is screwed too does not appear to be weather proof particle board and the screws holding the plate onto the post have rusted through. The sign still reads find and is resting against the base.	

CHESELBOURNE PARISH COUNCIL

PLAYPARK CHECKLIST

Inspector: R. Hall

Date of inspection: 5th Oct 2025

SWINGS	PAS S/F AIL	COMMENTS	RISK L/M/H
Overall appearance	P	Some rust in various places. Nothing structural though. Ideally a fresh coat of paint would be good in readiness for the winter.	L
Structural stability	P	No issues but some seat splitting on the swing seats but this has no impact of the structural stability of the swing – to be monitored	L
Loose or missing fixings	P	No issues	
Condition of seats	P	Some splitting already identified above but no issue	L
Operations	P	All functioning as required	

CLIMBING FRAME	PAS S/FA IL	COMMENTS	RISK L/M/H
Overall appearance	P	Some age cracking to the smaller side bars as previously reported.	L
Structural stability	P	No issues	
Loose or missing fittings	F	One of the small uprights to the back of the frame is split with has made the top screw fitting loose although this has not deteriorated at all in the last few months.	L
Condition of timber	P	Some age cracking as detailed above.	L
Condition of slide	P	No issues and clean	L
Condition of bark flooring	P	No issues	

TUNNEL	PAS S/FAI L	COMMENTS	RISK L/M/H
Overall appearance	P	No issues	
Structural stability	P	No issues	
Condition of turf covering	P	No issues	

Bring Your Own Device

Introduction

In summary, this policy defines acceptable use by Parish Councillors whilst using their own devices, systems, and applications, for accessing, viewing, modifying, and deleting of Parish Council held data and accessing its systems. This policy document applies to all Parish Council employees and Councillors.

Cheselbourne Parish Council is a data controller, for the purposes of the Data Protection Act 2018. It is assumed that all staff and Councillors have an awareness of the Act and the General Data Protection Regulation, and that they understand the consequences of the loss of Parish Council owned personal data.

Definitions

Bring Your Own Device (BYOD) refers to users using their own device or systems (which are not owned or provided to you by the Parish Council) or applications, to access and store Parish Council information.

The Data Controller is a person, group or organisation (in this case the Parish Council), who determines the purposes for which and the manner in which any personal data is, or are to be, processed.

A user is a member of staff, Councillor, contractor, visitor, or another person authorised to access and use the Parish Council's systems.

The Policy

Introduction

This policy covers the use of non-Parish Council owned/issued electronic devices which could be used to access Parish Council systems and store information, alongside their own data. Such devices include, but are not limited to, smart phones, tablets, laptops and similar technologies. This is commonly known as 'Bring Your Own Device' or BYOD. If you wish to BYOD to access Parish Council systems, data and information you may do so, provided that you follow the provisions of this policy. It is the Parish Council's intention to place as few technical and policy restrictions as possible on BYOD subject to the Parish Council meeting its legal and duty of care obligations.

The Parish Council, as the Data Controller, remains in control of the data regardless of the ownership of the device. As a user, you are required to keep Parish Council information and data securely. This applies to information held on your own device, as well as on Parish Council systems. You are required to assist and support the Parish Council in carrying out its legal and operational obligations, including co-operating with Information Systems should it be necessary to access or inspect works data stored on your personal device.

The Parish Council reserves the right to refuse, prevent or withdraw access to Users and/or particular devices or software where it considers that there are unacceptable security, or other, risks to its staff, residents, business, reputation, systems or infrastructure.

System, Device and Information Security

The use of your own device MUST adhere to the Parish Council's Privacy Notice and Privacy Policy. In particular, when using your own device as a work tool, you MUST maintain the security of the information you handle (which includes but is not limited to viewing, accessing, storing or otherwise processing). From time

to time, the Parish Council may require that you install or update approved device management software on your own device. It is your responsibility to familiarise yourself with the device sufficiently to keep data secure. In practice this means:

- Preventing theft and loss of data (using Biometric/PIN/Password/Passphrase lock)
- Keeping information confidential, where appropriate.
- Maintaining the integrity of data and information.

Where practicable, you must avoid retaining personal data from Parish Council systems on your own device. If you are in any doubt as to whether particular data can be stored on your device, you are required to err on the side of caution and consult with the Parish Clerk.

You **MUST**:

- use the device's security features, such as a Biometric, PIN, Password/Passphrase and automatic lock to help protect the device when not in use.
- keep the device software up to date, for example using Windows Update or Software Update services.
- activate and use encryption services and anti-virus protection if your device features such services.
- remove any Parish Council information stored on your device once you have finished with it including deleting copies of attachments to emails, such as documents, spreadsheets and data sets, as soon as you have finished using them.
- limit the number of emails and other information that you are syncing to your device to the minimum required.
- Remove all Parish Council information from your device and return it to the manufacturers' settings before you sell, exchange or dispose of your device.

In the event that your device is lost or stolen, or its security is compromised, you **MUST** promptly report this to the Parish Clerk.

Monitoring of User Owned Devices

The Parish Council will not monitor the content of your personal devices, however it reserves the right to monitor and log data traffic transferred between your device and Parish Council systems. In exceptional circumstances, for instance where the only copy of a Parish Council document resides on a personal device, or where it requires access in order to comply with its legal obligations the Parish Council will require access to Parish Council data and information stored on your personal device. Under these circumstances all reasonable efforts will be made to ensure that the Parish Council does not access your private information. Under some circumstances, for example where you legitimately need to access or store certain types of information, such as financial records on your own device, you must seek authority from the Clerk. The Parish Council may then need to monitor the device at a level which may impact your privacy by logging all activity on the machine. This is to ensure the privacy, integrity and confidentiality of that data.

Support

Where possible the Parish Council supports all devices, but you have a responsibility to learn how to use and manage your device effectively in the context of this policy. The Parish Council takes no responsibility for supporting, maintaining, repairing, insuring or otherwise funding employee-owned devices, or for any loss or damage resulting from support and advice provided.

Use of Personal Cloud Services

Personal data as defined by the Data Protection Act 2018, and Parish Council confidential information, may not be stored on personal cloud services. The bereregisparishcouncil.gov.uk email accounts are stored in business cloud services, not personal cloud services.

a) Protection of Data at Rest

- Data stored needs to be protected against online and offline attacks when in its 'rest' state. For BYOD where work and private data may coexist on the same device, protection of data-at-rest has additional risks. To mitigate the risks the below **shall** be followed:
 - Strong passcodes (for device authentication) – at least 6-character PIN

- Cloud storage **shall** be disabled; only local back-up **shall** be configured, unless the cloud is managed and controlled by known encrypted cloud providers (Samsung, Google, Microsoft, Apple, etc.).

b) Protection of Data in Transit

- Connection from remote devices will likely be via untrusted networks such as 3G/4G and/or Wi-Fi. To mitigate this risk one of the following mechanisms **should** be utilised for the BYOD:
 - An IPsec VPN established between software on the device and a gateway within the organisation.
 - An SSL/TLS VPN established between software on the device and a gateway within the organisation.
 - An HTTPS (TLS) session between the BYOD product and the application gateway within the organisation.

Compliance Sanctions and Disciplinary Matters

Compliance with this policy forms part of the employee's contract of employment and failure to comply may constitute grounds for action, under the Parish Council's disciplinary policy. Councillors must adhere to the Code of Conduct and the Parish Council's Privacy Policy and Privacy Notice at all times when handling personal data.

Other Supporting Documents: Privacy Notice and Privacy Policy.

Item 8(a)

Payments requests - October/November

		Community		
08.09.25	BACS108	Transport	Annual subscription	350.00
			Account charges 10/7 to	
11.08.25	464486312	Lloyds Bank	9/8/25	4.25
26.06.25	78561	Play Inspection Co	Annual inspection fee	113.94
06.09.25	18113	Hugo Fox	Emails - September	20.99
13.09.25		John Lilley	Streetway Lane fingerpost	165.00
06.10.25	Mth 7	A Crocker	October salary + expenses	246.88
06.10.25	Mth 7	HMRC	October PAYE	44.60
17.09.25	18394	Hugo Fox	Web hosting - September	11.99
14.10.25	19264	Hugo Fox	Emails - October	20.99
17.10.25	19426	Hugo Fox	Web hosting - Occtober	11.99
26.10.25	Mth 8	A Crocker	November 2025 salary	203.22
26.10.25	Mth 8	HMRC	November 2025 PAYE	44.40
				1238.25

Item 8(b)

Reconciliation of Accounts Year ending March 2026

Balance b/fwd	From 31.03.25	3725.15
Add:	Income year to date	7743.01
Less:	Expenditure to date	4503.32
Balance as at 26th October 2025		6964.84
Funded by:		
Deposit account	00127318	3123.85
Current account	00335425	4092.86
		7216.71
Add:	Uncleared Income	
		0.00
Less	Uncleared cheques	
	Account charges 10.08.25 to	
10.09.25	Lloyds Bank 09.09.25	4.25
26.10.25	A Crocker November 2025 salary + expenses	203.22
26.10.25	HMRC November 2025 PAYE	44.4
		251.87
Balance as at 26th October 2025		6964.84
	Difference	0.00

**Budget Monitoring for the year ended 31st March
2026**

Description	2025/26 Budget	Actual	Balance
Receipts	-		
Account Interest		14.01	14.01
Precept	7,729.00	7,729.00	0.00
Play park income		0.00	0.00
Donations		0.00	0.00
Grants		0.00	0.00
VAT refunded		0.00	0.00
Total receipts	7,729.00	7,743.01	14.01

0.00

Payments

DAPTC Subs. + other subs	350.00	304.15	45.85
Bank charges	54.00	17.00	37.00
Insurance	630.00	595.04	34.96
Training	400.00	0.00	400.00
Wages - Clerk	3,000.00	1,778.40	1,221.60
Mileage	100.00	127.62	(27.62)
IT	400.00	277.35	122.65
Administration	400.00	194.79	205.21
Internal Audit	80.00	100.00	(20.00)
Venue hire	80.00	60.00	20.00
Grass cutting - village	550.00	0.00	550.00
Play park	750.00	94.95	655.05
Christmas tree	60.00	0.00	60.00
Wreath	25.00	0.00	25.00
Defibrillator	150.00	0.00	150.00
Village maintenance	200.00	495.00	(295.00)
PlusBus	500.00	390.00	110.00
VAT (refundable)		69.02	(69.02)
Total payments	0.00 7,729.00	4,503.32	3,225.68

0.00

Monies held in
bank

Balance b/fwd from 31.03.23 3,725.15
Income 7743.01

7,216.71

11,468.16

Earmarked Reserves

Climate Action Group 345.90

Play park improvement 1,951.43

2,297.33

Expenses to date 4,503.32

4,503.32

Balance available not yet committed**4,667.51**

Add: Income not cleared

Less: Chqs not cleared (251.87)

Earmarked funds (2,297.33)

General Reserve**4,667.51**

0.00

Community Transport Group Report September 2025

1. 2025 grants applied for from Milton abbas street fair and community transport grant .
2. Tesco presented community transport group with a cheque for £1,000
3. Dewlish and Winterborne Stickland agreed to contribute to running the bus, this allowed us to reduce our payment per parish to pay £350.00 each year.
4. Latest information from street fair. There has been a delay in reviewing the outcome of the Fair as not all expenses have been assessed. We hope to complete the review by the end of this month and we are due to meet in mid-October. Hopefully, you will know the outcome by end October.
5. The constitution has been updated to include Winterborne Stickland and Dewlish parishes.
6. Fund raising for 2026 . the community transport grant has been applied for from Dorset council , the outcome of that is not yet known . I have suggested to Dorset council should we have funds available we could provide bus fare for a person unable to afford the fare and not in receipt of a bus pass. We do need to show a reason for receiving funds for a grant and must match what we receive.
7. Present bank balance after paying DCT is £2,725.00
8. An emergency travel scheme was discussed to be paid for from our excess funds. We are thinking of ways we could provide transport to people within our parishes who cannot afford a taxi but need to get somewhere when traditional transport methods are not available. We thought about contacting a Blandford taxi firm. If this should come into fruition then we would mention the means of which we came by the funds to support the scheme, for example, Dorset council grants ,Milton Abbas Street fair and Tesco book sells. This could be advertised at GP surgeries etc. This is early thoughts and very much needs the input from all parishes in this group.
9. We all expressed the need for each parish to send a member to represent them at our next meeting , date decided March 11th 2026 we also thought it would be nice for a passenger from our bus to represent them to get an insight of any input they think we should consider.