

CHESELBOURNE PARISH COUNCIL

Dear Councillor

25th August 2025

You are hereby summoned to attend a meeting of the Parish Council, which starts at **7.00 pm on Monday 1st September 2025** at the Cheselbourne Village Hall for the purpose of considering and resolving the business to be transacted at the Meeting as set out in the agenda. Apologies for absence should be submitted to the Clerk/Chairman prior to the meeting.

A Crocker

Amanda Crocker, Clerk

clerk@cheselbourneparishcouncil.gov.uk

07855 396070

AGENDA

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

All in attendance should be aware that filming, recording photography or otherwise may occur during the meeting.

1. Period of public participation
2. To receive apologies for absence
3. To receive declarations of interest and confirm any dispensation requests received
4. Approve minutes of meeting held on 7th July 2025
5. Matters arising for report only
6. To consider the PCSO's report - attached
7. Parish Councillors' reports
 - (a) Asset Management Report
 - To consider repairs to the walkway sign opposite "Charlys Patch" on the corner of Streetway Lane
 - (b) Play Park – review latest inspection
 - (c) Highways
 - To receive an update on the 20mph proposal
 - (d) Website and IT
8. Finance
 - (a) To note the Clerk's annual salary increase of 3.2% in line with the national agreement
 - (b) To approve the payments for August and September 2025
 - (c) To confirm the reconciliation of accounts and position against budget
9. Planning Applications
 - (a) To consider the Planning Review Policy - attached
10. To consider the Dorset Local Plan
11. To consider a response to the Parish Council Survey
12. To receive an update on PlusBus
13. Date of next meeting – 3rd November 2025

Dorchester Rural East Neighbourhood Policing Team Crime Report

July 2025 (includes 25-06-2025 – 30-06-2025)

Dear Councillors,

Below is a breakdown of crimes/incidents that have occurred in your areas during the month of July.

***N.B.** Any crimes/incidents of a sensitive nature are not in this report, e.g., of a personal nature or which may identify individuals. Road traffic incidents are not included in this report.*

- We continue to patrol all areas and are using social media to keep members of the public apprised of our actions.

Dorchester NPT website address is [Dorchester | Your area | Dorset Police | Dorset Police](#)

Our Face Book Page address is: www.facebook.com/DorchesterPolice/

Our Twitter Page is: <https://twitter.com/DorchesterPolice>

Our Instagram Page is: <https://www.instagram.com/dorchesterpolice/>

Dorset Alert messaging system registration to receive messages is:

<https://www.dorsetalert.co.uk/pages/2451/1/Register.html>

Contacting Dorset Police (non-emergency)

Do it Online: [Contact us | Dorset Police](#)

Telephone: 101 *(Calls to the **101** non-emergency number from both landlines and mobiles are free)

To report information to the police with 100% anonymity, contact the independent charity Crimestoppers online at www.crimestoppers-uk.org or call Freephone 0800 555 111

DFCA

Broadmayne Parish Council:

No Reports

Knightsford Parish Council (Tincton/West Knighton/West Stafford/Woodsford):

No Reports

DFCB

Crossways Parish Council:

- 03/07/2025 Scam – no monies lost. Caller stated they were an officer from the MET and their grandson was arrested and he had bank cards in the potential victim's name. Called terminated and reported to police. Advised to report to action fraud. Safeguarding and reassurance visit conducted.
- 14/07/2025 Farmland fire – no suspicious circumstances
- 15/07/2025 Warmwell Caravan Park – suspicious attendance of two males at the site. Left the property when challenged.
- 23/07/2025 (occurred between 11/07-19/07) – damage to rear door while parked in the road
- 23/07/2025 Anti-social behaviour from group of youths in field by Arabia Walk
- 24/07/2025 Burglary inside dwelling. Under Investigation but suspect arrested in Thames Valley Police area.

29/07/2025 Attempt break to Pavilion in sports field

Osmington Parish Council:

30/06/2025 Occurred 16/06/2025 – Possible poaching at Poxwell – Rural Crime Team aware.

24/07/2025 Burglary inside dwelling – under investigation but suspect arrested in Thames Valley Police area

Owermoigne Parish Council:

13/07/2025 Drive Off – non payment for fuel

DFCC

Cheselbourne Parish Council:

No Reports

Dewlish Parish Council:

No Reports

Puddletown/Tolpuddle/Athelhampton/Burleston Parish Council:

14/07/2025 Report of Fly-tipping – details passed to local authority to deal.

31/07/2025 Puddletown – criminal damage to tyres of parked vehicle.

DFCD

Buckland Newton Parish Council:

25/07/2025 Suspicious incident, car with occupants parked on private land. Polite when challenged.

Melcombe Bingham Parish Council:

No Reports

Piddle Valley Parish Council:

13/07/2025 Bourne Park – attempt theft of containers – offenders disturbed and left scene.

COMMUNITY CONTACT POINTS

A Community Contact Point is a pop-up event where you can speak to me to discuss an issue and receive crime prevention advice. You can also report a crime (incident) or discuss any issues affecting you or your community.

This is a drop-in style event with no need to make an appointment.

20/08/2025 16:00 – 17:00 Premier Stores Crossways

05/09/2025 16:30 – 17:30 Spar Puddletown

There may be additional Community Contact Point other than shown above, these will be advertised by Dorchester Police on the Dorset Police website and the Dorchester Police Facebook Page.

In addition, PCSO Donnison will be attending the following events:

25/09/2025 St Marys Middle School Puddletown – Student Council (this is not a public event)

IMPORTANCE OF REPORTING INCIDENTS

Please report any incidents either via 101 or online via the Contact Us Section on the Dorset Police Website:

[Contact us | Dorset Police](#)

Dorset Police does not have the ability to monitor Community social media groups and valuable intelligence can be missed.

In addition, if there is an ongoing problem, for example anti-social behaviour, I am unable to seek support for additional police resources to address the issues.

Regards

PCSO 6500 Alison Donnison

Dorchester East Rural Neighbourhood Policing Team

CHESELBOURNE PARISH COUNCIL

PLAYPARK CHECKLIST

Inspector: R. Hall

Date of inspection: 5th Aug 2025

GENERAL	PASS/FAIL	COMMENTS	RISK L/M/H
Presence of hazards/erosion/holes/root damage/tree overhang	P	Nothing of concern	
Grass length	P	Tidy and well cut.	
Cleanliness	P	Nothing of concern	
Vandalism	P	Nothing of concern	
Condition of gates and fencing	P	Main and pedestrian gates adjust in July but main gate has since dropped again. Upon examination the supporting hinge post is not really man enough for the job as the gate is quite wide and any force on the end when opening it is exacerbated on the hinge end. I've left it for now as a gentle lift and it open fine.	L
Operation of gates	P	Operating fine.	
Condition of picnic benches	P	Clean	
Condition of signs	P	All signs present and tidy.	

SWINGS	PASS/FAIL	COMMENTS	RISK L/M/H
Overall appearance	P	Some rust in various places. Nothing structural though. Ideally a fresh coat of paint would be good in readiness for the winter.	L
Structural stability	P	No issues but some seat splitting on the	L

SWINGS	PASS/FAIL	COMMENTS	RISK L/M/H
		swing seats but this has no impact of the structural stability of the swing – to be monitored	
Loose or missing fixings	P	No issues	
Condition of seats	P	Some splitting already identified above but no issue	L
Operations	P	All functioning as required	

CLIMBING FRAME	PASS/FAIL	COMMENTS	RISK L/M/H
Overall appearance	P	Some age cracking to the smaller side bars as previously reported.	L
Structural stability	P	No issues	
Loose or missing fittings	F	One of the small uprights to the back of the frame is split with has made the top screw fitting loose. This has been chased to the installing company but no response still so I suggest some self help if accepted by the council. (I am happy to add additional fenced screws to secure the bar more), Reduced to Medium risk as no further deterioration has occurred.	M
Condition of timber	P	Some age cracking as detailed above.	L
Condition of slide	P	No issues and clean	L
Condition of bark flooring	P	No issues	

TUNNEL	PASS/FAIL	COMMENTS	RISK L/M/H
Overall appearance	P	No issues	
Structural stability	P	No issues	
Condition of turf covering	P	No issues	

Item 8(b)**Payments requests - August/September 2025**

10.07.25	BACS103	John Lilley	Drakes Lane flowerbox	330.00
05.08.25	BACS104	A Crocker	August salary + expenses	207.08
05.08.25	BACS105	HMRC	August PAYE & NIC	43.20
06.08.25	17105	Hugo Fox	Email hosting August 2025	20.99
10.07.25	462050368	Lloyds Bank	Account charges 10/6 to 9/7/25	4.25
11.06.25	459791231	Lloyds Bank	Account charges 10/5 to 9/6/25	4.25
22.07.25	16669	Hugo Fox	Web hosing July 2025	11.99
24.08.25	BACS106	HMRC	September PAYE	51.20
24.08.25	BACS106	A Crocker	September salary + expenses	221.95
22.08.25	17598	Hugo Fox	Web hosing August 2025	11.99
				906.90

Item 8(c)**Reconciliation of Accounts Year ending March 2026**

Balance b/fwd	From 31.03.25	3725.15
Add:	Income year to date	3875.24
Less:	Expenditure to date	3234.81
Balance as at 22nd August 2025		4365.58

Funded by:

Deposit account	00127318	3120.58
Current account	00335425	1543.39
		4663.97

Add:	Uncleared Income	0.00
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**Less Uncleared
cheques**

06.08.25	HugoFox	Emails hosting July 2025	20.99
		Account charges 10.06 to	
	Lloyds Bank	09.07.25	4.25
24.08.25	HMRC	September 2025 PAYE	51.20
24.08.25	A Crocker	September 2025 salary +	
		expenses	221.95
			298.39

Balance as at 22nd August 2025		4365.58
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Difference	0.00
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**Budget Monitoring for the year ended 31st March
2026**

Description	2025/26 Budget	Actual	Balance	
Receipts	-			
Account Interest		10.74	10.74	
Precept	7,729.00	3,864.50	(3,864.50)	
Play park income		0.00	0.00	
Donations		0.00	0.00	
Grants		0.00	0.00	
VAT refunded		0.00	0.00	
Total receipts	7,729.00	3,875.24	(3,853.76)	0.00

Payments

DAPTC Subs. + other subs	350.00	257.15	92.85	
Bank charges	54.00	8.50	45.50	
Insurance	630.00	595.04	34.96	
Training	400.00	0.00	400.00	
Wages - Clerk	3,000.00	1,333.80	1,666.20	
Mileage	100.00	92.52	7.48	
IT	400.00	239.88	160.12	
Administration	400.00	139.85	260.15	
Internal Audit	80.00	100.00	(20.00)	
Venue hire	80.00	60.00	20.00	
Grass cutting - village	550.00	0.00	550.00	
Play park	750.00	0.00	750.00	
Christmas tree	60.00	0.00	60.00	
Wreath	25.00	0.00	25.00	
Defibrillator	150.00	0.00	150.00	
Village maintenance	200.00	330.00	(130.00)	
PlusBus	500.00	40.00	460.00	
VAT (refundable)		38.07	(38.07)	
Total payments	0.00	7,729.00	3,234.81	4,494.19

Balance b/fwd from 31.03.23	3,725.15		Monies held in bank	4,663.97
Income	3875.24			
		7,600.39		
Earmarked Reserves			Add: Income not cleared	
Climate Action Group	345.90		Less: Chqs not cleared	(298.39)
Play park improvement	2,046.38			
		2,392.28	Earmarked funds	(2,392.28)
Expenses to date	3,234.81			
		3,234.81		
Balance available not yet committed		1,973.30	General Reserve	1,973.30
				0.00

Proposed Planning Policy for Publication on the PC Website

Responses to Planning Application

As the Parish Council (PC) is a statutory consultee, Dorset Council (DC) communicate planning applications that fall within the Cheselbourne PC area to the PC via the PC Clerk. These are then passed to all Parish Councillors within two days of receipt.

The PC raises awareness by publishing planning applications on the PC website home page, together with links to the DC planning portal, where Parishioners may register comments on individual applications; this is the most effective way for Parishioners to provide feedback to the DC planning officer.

Additionally, maximum use is also made of social media (Village Facebook page and WhatsApp group) to draw attention to information that is published on the PC website, specific details of the planning application are not placed on social media, only that the PC has received a planning application, which can be viewed on the PC website.

Parishioners may approach the PC throughout the planning consultation process to discuss any concerns regarding planning applications.

In normal circumstances the PC is allowed 21 days to provide comments on applications. In exceptional circumstances DC may extend the deadline by up to 14 days. Depending on the deadline for comments and the timing of the next scheduled PC meeting, either Procedure 1 or 2, detailed within this policy will be followed.

Should a parish councillor have an interest in a planning application this must be declared, and the councillor shall take no further part in the process, including voting on the application, except to answer any points of clarification that might be raised.

Procedure 1

When planning application deadlines permit, the PC will follow procedure 1 and review the application at the next scheduled PC meeting.

- The planning application will form part of the meeting agenda.
- Members of the public present at the meeting are able to offer their comments and views which the PC may take into account when making their deliberations.
- The PC will discuss the planning application in open forum and will form a view that will be communicated to the DC planning officer via the planning portal.
- The PC has three predefined positions that can be taken on the planning application as follows:

- 1) Support - the PC has no reservations concerning the planning application.
- 2) Comment – the PC has reservations about the application and require the DC planning officer to take these into consideration when deciding on the planning applications, noting that, if the PC submits a 'Comment' response, this will be taken as supporting the application by the Planning Officer.
- 3) Object – the PC has concerns that the planning application may adversely impact parishioners or the village and require the planning officer to take these into consideration when deciding on the planning application.

When the PC have reservations about the planning application and a site visit is considered appropriate, this will be organised by the PC at a mutually agreed date and time with the applicant, but before the next scheduled meeting of the PC. A site visit will allow the PC to discuss the reservations with the applicant and for the PC to make an informed decision on the application.

Procedure 2

For applications with comment deadlines that occur prior to the next scheduled Parish Council meeting, the PC will follow procedure 2.

- Members of the PC consider the application and make comments by e-mail to the Parish Council Clerk.
- When the PC have reservations about the planning application and a site visit is considered appropriate, this will be organised by the PC at a mutually agreed date and time with the applicant.
- When the PC is unable to support a planning application consideration shall be given to convening an extraordinary meeting. If an extraordinary meeting is not considered necessary, the PC shall document the rationale and ratify this decision at the next scheduled meeting of the PC.
- When an application warrants an extraordinary PC meeting, a meeting shall be called by the PC Clerk providing the required due notice as defined in the PC Standing Orders.
- The extraordinary meeting will be confined to discussing the planning application, all parties (councillors and members of the public if present) will be given the opportunity to state their views and based on this discussion the PC will provide feedback comments to DC as defined by the categories detailed in Procedure 1.

All planning applications received and commented on between meetings will be taken to the next available meeting for ratification, including those that were the subject of an extraordinary meeting.